

Student Support Officer

School:	United Colleges Group	Posted:	20th January 2023
Location:	London, Greater London	Expires:	3rd March 2023 11:59 PM
Contract Type :	Permanent	Start Date:	As Soon As Possible
Salary:	£28,804.63 - £31,197.88 (including LWA)	Job ID:	1301781
Hours:	Full Time	Job Reference:	R0677



United Colleges Group

Student Support Officer

£28,804.63 - £31,197.88 (including London Weighting Allowance, pro rata of £31,943 - £34,597)

Full Time (Term Time Only)

United Colleges Group (UCG) is based at the heart of the education sector in London. With a combined turnover of £50m, the Group has both the ambition and strength to create a lasting difference in the local communities it serves, and beyond. United Colleges Group is committed to providing a high quality of teaching and learning. We have a vibrant and growing cohort of 16 to 18 year old students studying vocational programmes.

The post involves working closely with Careers Clusters to support students with attendance and behaviour. This will involve 1-1 support, referrals to other agencies and on-going monitoring. You will also be responsible for organising learner representation and for organising specialist tutorials. You will be part of a small team and part of the role will involve supporting and arranging suitable activities for young people.

The successful candidate will have a passion for working with young people as well as excellent communication and organisational skills. You must have good IT and numeracy skills, be prepared to work flexibly, have the ability to use your own initiative and work with a minimum of direct supervision. Most importantly you must be able to inspire and motivate young people.

In return, the Group offers generous annual leave, a defined-benefit pension scheme, an interest-free season ticket loan, cycle scheme, free sight tests, enhanced maternity and paternity leave schemes and many other benefits.

The College is an equal opportunities employer and is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff to share this commitment. Successful applicants will be subject to full-vetting procedures including an Enhanced Disclosure and Barring Services Check.

Safeguarding Statement:

United Colleges Group is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.